



## Columbus Section

### Executive Meeting Minutes-September, 2016

Date	09/27/2016
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Position/Role	Name	Attending
<i>Past-chair</i>	Dave Speth	Y
<i>Chair</i>	Jeff Trent	Y
<i>Chair-elect</i>	Jim Wasil	Y
<i>Secretary</i>	Puran De	Y
<i>Treasurer</i>	Kelly Moran	Y
<i>Treasurer-elect</i>	Krishna Bobba	N
<i>Councilor I</i>	Edmund King	Y
<i>Councilor II</i>	Joan Esson	Y
<i>Councilor III</i>	Virginia Songstad	N
<i>Alternate Councilor</i>	Donald Songstad	N
<i>Alternate Councilor</i>	Bob Kroshefsky	N
<i>Alternate Councilor</i>	Robert Woodman	Y
<i>Guests Attending</i>	Leah Pastor, Chair of YCC	Y
	Bernadette Latimer, Non-member	Y
	Lewis Hogarth	Y

### Meeting Minutes:

#### **5:10 Call to order**

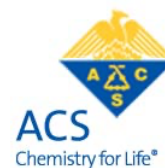
- Meeting was called to order by the Chair.

#### **5:11 Webmaster for ACS-Columbus website**

- As Rob Williams, previous webmaster, has relocated from Columbus, the Section needs a new webmaster to maintain its website.
- Bob Kroshefsky has agreed to take over the responsibilities as the webmaster for the time until a new, permanent webmaster is available.
- Robert Woodman had suggested that his wife might be able to take over the responsibilities as the webmaster for the longer term. We need to confirm this with Robert (he was unavailable at this point of the meeting).

#### **5:13 October Event**

- Event date: October 19<sup>th</sup>, 2016.



## Columbus Section

- ACS President-Elect Alison Campbell is scheduled to talk before the members at CAS to lay out her vision for the ACS;
  - Dave Speth finalized the venue and menu for the event,
  - Somebody from CAS or from the Section needs to accommodate picking up Dr. Campbell from the airport and hotel. Ed King volunteered to pick her up unless CAS has already arranged for these accommodations,
  - The 50/60-Year Member awards would also be presented at this event.

### ***5:18 November Event***

- Event date yet to be finalized
- Planned Event: Columbus Section Award
- Lewis Hogarth, Chair of the Columbus Section Award Committee, is working with the nominee (Dr. Claudia Turro of The Ohio State University) to finalize a date for this event. He believes that we could organize a November event in time if the nominee is available and she is able to confirm her availability in the next 1-2 weeks.
- If the nominee is not available in November, the Columbus Section Award presentation may need to be postponed until next year.

### ***5:20 December Executive Committee Meeting***

- While no event is planned for December, an Executive Committee meeting should be convened to facilitate the introduction of the newly-elected members to the current members.

### ***5.23 Election for 2017 Executive Committee***

- An election should be held as soon as possible to elect new members to the Executive Committee for 2017. Natalie Chilicki would help the Columbus Section with sending out ballots for the election this year as well.
- Announcements should be sent to the members of the local section to inviting them to participate in local section activities by becoming a member the Executive Committee. This should be done as soon as possible.

### ***5.27 Approval of Minutes from May 12 Meeting***

- Puran De sent the minutes for the May 12 meeting to all the members of the Executive Committee prior to this meeting.
  - Jeff Trent suggested some corrections to the minutes and Puran De accepted these corrections.
  - Joan Esson moved to approve the minutes and she was seconded by Kelly Moran.
  - The amended version of the minutes were approved unanimously by the Executive Committee.

### ***5:28 Treasurer's Report***



## Columbus Section

- A deposit of almost \$53,000 was made to the Section's checking account in January as a result of the maturity of an annuity. This money is to be reinvested into the section's Vanguard account as per the decision previously made by the Executive Committee.
  - Bob Kroshefsky will execute this on behalf of the Section.
- The Treasurer informed the Executive Committee that she has received expense reports from all the Councilors who attended the ACS Fall meeting last month. She was going to write the checks for each of the Councilors as soon as possible.
- The Treasurer also reported that a tax return has not yet been filed for 2016 with IRS.
  - She has, however, received another extension to filing tax return from IRS.
  - She is going to work with Bob Kroshefsky and ACS National to file taxes as soon as possible.
- The Treasurer noted that several of the checks issued to the winners of the Chemistry Olympiad have not been cashed.
  - She is going to contact Mary Wahba, Chair of the Chemistry Olympiad Committee, to remind the winning students to cash the checks as soon as possible.
  - She was advised by the Executive Committee that she can cancel the checks if they are not cashed by the end of 2016.
- The Treasurer informed that Jeff Bracken had sent her an estimated bill for the High School Teachers' Workshop event that the High School Teachers' Committee organizes every year.
  - She is going to issue checks to Jeff Bracken for the expenses he incurs for the workshop after the event, since this event is included in the 2016 budget.

### ***5:38 Annual Report by the Chair***

- The Chair informed the Executive Committee that he is working on writing the annual report and he will submit it to the ACS National in a timely manner.

### ***5:39 Hosting of Central Regional Meeting (CERM) 2020 in Columbus***

- Jim Wasil, Chair-elect, attended the CERM planning committee meeting in Cincinnati. Columbus section has been scheduled to host CERM 2020 in Columbus.
  - Such an event is typically for 3-4 days and involves 10-15 thousand attendees.
  - The cost for hosting such an event typically runs in the \$200,000-250,000 range.
- Jim Wasil presented the scopes and responsibilities for this event to the Executive Committee.
  - CERM typically includes poster sessions, oral presentations and exhibits.
  - It also includes presentations by guest speakers every night of the event.
  - It can also include specialized workshops; e.g., high school teachers workshops.
  - The oral presentations are divided into several sessions based on a range of topics.
  - Registration is managed by a third-party company.
  - ACS National helps the section with building a website.



## Columbus Section

- Columbus Convention Center is a potential venue for such event.
- The Section would need to plan events and activities for the entertainment of the attendees.
- Jim Wasil also outlined the steps involved in organizing such an event.
  - Step 1:
    - The Regional Meeting's Steering Committee has approved Columbus Section as the host for 2020.
    - The Section's Executive Committee needs to approve the endeavor before finalizing it with the Regional Meeting steering committee.
  - Step 2:
    - Identify an Organizing Committee Chairperson for the CERM.
    - The Organizing Committee will be constituted of two teams - General Committee and Program Committee.
    - The General Committee will oversee the administrative details of organizing the event and the Program Committee will be in charge of screening submissions for poster and oral presentations as well as organizing the sessions for poster and oral presentations.
    - Each of the committees can have 1-2 chairs.
    - One of the chairs for the Program Committee must be an academic expert.
  - Step 3:
    - General and Program Chairs should identify individuals to assist with the organization of the event.
    - The General Committee should include, among others, a Treasurer, Chair for Exhibition, Chair for Fundraising, and Chair for Printing and Publishing.
  - Step 4:
    - The General and Program Committees will create a Google document cloud that can be accessed by all members of the committees.
- Dave Speth suggested that the members of the CERM committee, as well as the members of the Section's Executive Committee, consider assisting ACS-Toledo Section in organizing CERM 2018. That way, we would not only be able to help out our peers, but we would learn valuable information regarding the organization of a CERM.

### **5:59 Approval for hosting CERM 2020**

- Dave Speth brought a motion before the Executive Committee to approve the Section hosting CERM 2020 in Columbus.
  - The motion was seconded by Kelly Moran.
  - All members except Puran De approved the motion. Puran De chose to abstain in this vote.
- Joan Esson moved to nominate Jim Wasil as the Provisional Chair of the CERM 2020 General Committee.
  - The motion was seconded by Dave Speth.
  - All members approved the motion.



## Columbus Section

### **6:01 Presentation of Patterson-Crane Award at the Central Regional Meetings**

- Steve Trohalaki, ACS-Dayton Section Councilor, contacted Joan Esson regarding the presentation of Patterson-Crane Award at CERMs instead of at Columbus-Dayton joint meetings. He argued that the attendance at the joint meetings are often meagre and we would be able to reach more of an audience if we presented the award at the CERMs instead.
  - The Columbus and Dayton Sections would still split costs for the prize (\$1,500 each section).
  - Columbus and Dayton Sections would need to fund the associated travel and lodging expenses.
  - The Executive Committee agreed to the proposal and instructed Joan Esson to advise Steve Trohalaki to proceed with this proposal.

### **6:05 New Business**

- Jim Wasil moved to donate \$1,000 to the ACS-Detroit Section as they are organizing CERM 2017.
  - Joan Esson seconded the motion.
  - The motion was approved unanimously.
- Jim Wasil mentioned that the Evans Lecture series is going to be held next month at The Ohio State University and recommended that the Columbus Section allow the organizers of this event to publicize it on the Section's website.
  - Columbus Section will facilitate the publication of announcements regarding the Evans Lecture series on their website.
- Puran De informed the Executive Committee that the mentorship program that the Section launched this year received support from the ACS National in the form of an Innovative Project Grant (IPG). He outlined some of the planned events and their timelines.
  - January: Host a 'Future in Chemistry-Part 1' event where experts from the ACS-Careers Division will give a presentation on career pathways available to undergraduate and graduate students in chemistry and answer questions from the audience. Ed King is a member of ACS CEPA Division and he offered to help us contact the appropriate person organize this event.
  - February: Host 'Future in Chemistry- Part 2' event where experts from the ACS-Careers Division will present tips on job search strategies, interviewing techniques and making career transitions. This event may also include presentations and a discussion forum consisting of academic and industrial professionals sharing their thoughts on interviewing techniques. Joan Esson offered to help us network with experts.
  - March: Host 'Poster Session' involving graduate and undergraduate students from all the colleges and universities in the Columbus area. The best posters will be awarded cash prizes.
  - Other: Events can be scheduled depending on the participation and enthusiasm from students.

### **6:18 Meeting adjourned**