



## Executive Committee Meeting Agenda

Date: October 20, 2025      Time: 7:00-8:00 PM      Location/Method: Zoom  
<https://osu.zoom.us/j/99189519250?pwd=YnRDgnba6m9vpbZcevY4ipKMYKQPrZ.1>

Quorum required for voting issues: min. 7 of 12 elected ExComm members



### Vision

A vibrant chemical sciences community in Central Ohio



### Mission

Growing and uniting our community through networking, education, and outreach in the chemical sciences.



### Goals

Networking, Communications, Partnering

### Members Attending (7)

|                |                     |
|----------------|---------------------|
| Chris Martin   | Chair               |
| Karen Callahan | Chair-Elect         |
| Barb Ambrose   | Past-Chair          |
| Dave Speth     | Treasurer           |
| Seth Barrett   | Secretary           |
| Kayla Kasper   | Councilor           |
| Chris Hadad    | Alternate Councilor |

### Members Absent (5)

|                 |                                        |
|-----------------|----------------------------------------|
| Joan Esson      | Councilor                              |
| Clay Harris     | Councilor                              |
| Kaarina Lokko   | Alternate Councilor and Outreach Chair |
| Steve Trohalaki | Alternate Councilor                    |
| Alicia Friedman | Treasurer-Elect                        |

### Others Absent (1)

|                |               |
|----------------|---------------|
| Bob Kroshefsky | Section Agent |
|----------------|---------------|

**The meeting was called to order at 7:05 pm. Quorum was met at 7:24 pm.**

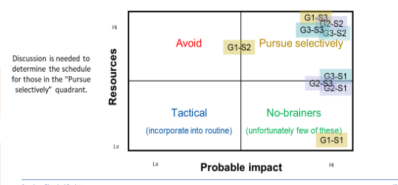
1. Review of Minutes from previous ExComm Meetings
  - a. 9 15 2025 ACS Columbus Local Section Executive Committee Meeting Minutes.docx
    - i. Once quorum was reached, Seth made a motion to approve the minutes, seconded by Dave. Vote was 5-0-2 (yes-no-abstain).
2. Brief Report/Update from Strategic Planning Subcommittees:

Version: 2.0

Last updated: 08/31/2025

| CELL Goals Focus | GxSy | I/R   | G/S Focus             | Q2 2025   | Q3 2025  | Q4 2025 |
|------------------|------|-------|-----------------------|-----------|----------|---------|
| G1. Focus Area   | G1S1 | H/L   | Define Subgroups      | 5/1/2025  |          |         |
| Networking       | G1S2 | M/M-H | Set up committees     | 6/1/2025  | 8/1/2025 |         |
|                  | G1S3 | H/H   | Subgroup activities   |           |          |         |
| G2. Focus Area   | G2S1 | H/M   | Set up Comms Team     | 5/31/2025 |          |         |
| Communications   | G2S2 | H/H   | Comms Plan            |           |          |         |
|                  | G2S3 | H/M   | Website/S.M. content  |           | summer   |         |
| G3. Focus Area   | G3S1 | H/M   | Research partnerships |           |          |         |
| Partnering       | G3S2 | H/H   | Collaborative Mtgs    |           |          |         |
|                  | G3S3 | H/H   | Specific programs     |           |          |         |

### Opportunity Map For ColumbusACS



G1: Networking (Barb\*, Karen, Seth, Chris M):

- No update

G2: Communications (Kayla\*, Alicia):

- No update

G3: Partnering (Joan\*, Chris H, Seth):

- No update

Concern was raised about making limited progress toward strategic plan goals. How can we relaunch the strategic plan and make more progress?

- Can we have formal meetings to work on strategic plan?
  - Meet in person for subgroups.
  - Could reserve a room at CAS, offer remote and in-person support for the subgroups.

### 3. Financial Matters

a. Update from Treasurer (Speth) and/or Financial Agent (Kroshefsky)

- We've had some issues with electronic payments for meetings. Paypal needs 4 digits of a phone number, as the Treasurer position changes, it becomes challenging to ensure the correct person has access to the account (which is tied to someone else's number).
  - Would it be worth getting a low-cost phone dedicated to the local section for electronic payments?
    - Can we use Google phone number? This option would be cheaper.
    - If not, no objections were raised about getting a low-cost phone for section business.
- We are up to date on payments: paid travel expenses for Councilors, returned extra ISEF money to ACS national.
  - Point of clarification: did we send excess funds to ACS national? Bob and Dave might have made repeat transfers.**
- ISEF award payments made.
- Investment updates: investments ~\$500k, Columbus Foundation ~\$40k.
- As approved by ExComm in previous meetings, Bob made a couple transfers to money market funds, emphasizing long-term security over short-term growth.

4. Web Page update – Meeting summary between Martin (chair) and Dominique Hadad (role?)

a. Meeting Summary - LS Chair and Dominique Hadad (10-10-25).docx

- i. Chris and Dominique met at a coffeeshop to discuss how the local section can work with Dominique to update our website and handle electronic payments for meetings.
- ii. Historical context: in the past, we paid someone to be the section webmaster, who left the position unexpectedly. Dominique stepped up to help with the website as a stop gap measure. The local section does not have a contract with Dominique and has not defined specific tasks to complete.
  - 1. The local section periodically has asked Dominique to complete certain tasks for \$500/task.
- iii. Our current website is on WordPress. This requires a bit of HTML coding knowledge for the webmaster.
- iv. Moving forward, there are newer and better website tools that are more user friendly (which would not require coding skills). These platforms are more plug-and-play.
  - 1. Squarespace was recommended, as it is easy to use, is used in other non-profit organizations, has a calendar for events, can accept electronic event registration, and can accept electronic payments. It automatically switches between desktop and mobile displays on the user end.
- v. Dominique is willing to help us transition to a new platform and write a tutorial document for the local section users.
  - 1. Are we asking Dominique to serve in a consultant role or execution role (advise us or carry out the plan)?
  - 2. Preparing a regular schedule would make this transition more efficient.
- vi. The immediate Past Chair will serve as the liaison with Dominique to help update and transition the website.
- vii. Once Dominique helps set up the new website, the local section can manage the website and Dominique can help on an as-needed basis in a consultant role.
- viii. ExComm agreed with this plan. Next action step: set up a meeting with Dominique, preparing a list of functionalities we hope to have with the new website.
  - 1. ExComm members who are interested can join the meeting.
  - 2. This discussion will allow Dominique to better understand our website requirements, develop an action plan, and propose a project timeframe/cost.
- ix. Previously, Seth asked ACS national for help with website/payment information. Seth was told it is up to the individual local section; no support or advice was offered.

5. ACS 150<sup>th</sup> Anniversary programming (Callahan)

- a. ACS national is planning something (specifics have not been provided at this time). CAS has a committee dedicated to this program and is unaware of specific events planned. There will be some sort of celebration/meeting in Columbus.

6. Future of Silver Circle – Barb Ambrose and Karen Beaulieu (Yeah!)

- a. Tom Weeks stepped down. Barb and Karen agreed to lead.



- i. Location – Scott’s MiracleGro
- ii. Speaker/Topic – Chilicki R/D (tour and talk)
- iii. Organizational Point – Martin

10. Planning for 2026 Meetings

- a. It’s never too early to start planning!

11. Anything else?

- a. Election updates:
  - i. We have nominations for Chair-Elect, Treasurer-Elect, and Councilor.
- b. Leadership Institute
  - i. Kaarina expressed interest in attending the Leadership Institute.
  - ii. ExComm wants more local section members to get involved and supports sending Kaarina (and others who may also be interested) to the institute.
    - 1. Closer to the event, ExComm will need a formal vote to approve.

**The meeting was adjourned at 8:13 pm.**

**Attachments (shared OneDrive):**

ACS LS - Agenda October 2025 (v1.0).docx  
9 15 2025 ACS Columbus Local Section Executive Committee Meeting Minutes.docx  
Meeting Summary - LS Chair and Dominique Hadad (10-10-25).docx  
Summary from OSU NOBCChE – National Conference (2025).docx